BIG BEAVER FALLS AREA SCHOOL DISTRICT

Administrative Center 1503 Eighth Avenue Beaver Falls, PA 15010

For Office Use Only					
Clearances on file:					
	Act 34				
	Act 151				
	Act 114				

The Big Beaver Falls Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, handicap or limited English proficiency in its activities, programs or employment practices as required by Title VI, Title IX, and Section 504.

POSITIONS	FOR WHICH	YOU ARE APPLYING (Se	lect all th	nat apply):				
☐ Fu	II Time	☐ Secretarial		Custodian		Paraeducator (Instructional Aide)	
□ Pa	rt Time	☐ Cafeteria		/laintenance		Lunch Room M	Monitor	
☐ Su	bstitute					☐ Crossing Guard		
PERSONAL	. INFORMATI	ON:						
NAME:	FIRST		5 41	DD1 F		LAST		
	FIRST		MIDDLE					
ADDRESS:								
	STREET		CIT	Y, STATE		ZIP		
PHONE:								
	CELL		НО	HOME EMERGE			Υ	
E-MAIL:		PA DRIVER'S LICENSE #:						
		ED	UCATIOI	NAL BACKGROU	JND			
		SCHOOL OR INSTITUTION AND LOCATION	MA.	IOR/MINOR		DMA, DEGREE R CREDITS	GRADE POINT AVERAGE (GPA)	
HIGH SCHO	OOL							
COLLEGE/U	JNIVERSITY							
COLLEGE/U	JNIVERSITY							
GRADUATE	STUDY							
				SKILLS			J	
Please che	ck areas for s	pecial skills in which you	are cert	ified:				
☐ Food Preparation ☐ Carpentry Certification ☐ Baking ☐ Mechanical Certification		ation		ertification s Care	n 🗆	Pool Maintenance Other (list)		
☐ Custod	Custodial		☐ Electric	al Certifica				

EXPERIENCE (List present employer first)

Dates		Name and Addr	ess of Employ	Your Title	
FROM					
ТО	(Area Code) To	Janhana:			
	(Area Code) Telephone: Work Performed: Reason for Lea			Reason for Leavi	ng:
					6.
Name &			Final		
Title of			Yearly		
Supervisor:			Salary:		
Dates		Name and Addr	ess of Employ	yer	Your Title
FROM					
TO					
	(Area Code) Telephone:				
	Work Performed:			Reason for Leavi	ng:
Name &			Final		
Title of			Yearly		
Supervisor:			Salary:		
Dates		Name and Addr	ess of Employer		Your Title
FROM					
TO					
	(Area Code) Telephone:				
Work Performed:			Reason for Leavi	ng:	
Name &			Final		
Title of			Yearly		
Supervisor:			Salary:		

OTHER QUALIFICATIONS (Volunteer, Community Activities)

	d skills and qualification	s acquired from emple	oyment or other experie	nces (including U.S.	
military service) and/or state	any additional informat	ion you feel may be h	elpful in considering you	· · · · · · · · · · · · · · · · · · ·	
awards, activities, certificates	s, technology skills or pro	ofessional developme	nt activities).		
APPL	LICANTS FOR SECRETARY	Y OR PARAEDUCATOR	R – PLEASE COMPLETE		
	UTERS AND SOFTWARE	LIST PRO	LIST PROGRAMS/SKILLS (ACCOUNTING, MS WORD,		
APPLIC	ATIONS		POWER POINT, EXCEI	L, EIC.)	
Keyboarding: (WPM)					
REFERENCES					
References should include pe				-	
If any person(s) listed should	not be contacted for ref			-	
If any person(s) listed should date contact(s) may be made	not be contacted for ref	ference at the present	time, indicate in the lef	t-hand margin the	
If any person(s) listed should	not be contacted for ref	ference at the present		-	
If any person(s) listed should date contact(s) may be made	not be contacted for ref	ference at the present	time, indicate in the lef	t-hand margin the	
If any person(s) listed should date contact(s) may be made	not be contacted for ref	ference at the present	time, indicate in the lef	t-hand margin the	
If any person(s) listed should date contact(s) may be made	not be contacted for ref	ference at the present	time, indicate in the lef	t-hand margin the	
If any person(s) listed should date contact(s) may be made	not be contacted for ref	ference at the present	time, indicate in the lef	t-hand margin the	
If any person(s) listed should date contact(s) may be made	not be contacted for ref	ference at the present	time, indicate in the lef	t-hand margin the Telephone	
If any person(s) listed should date contact(s) may be made Name	not be contacted for ref	ference at the present	time, indicate in the lef	Telephone ectors:	
If any person(s) listed should date contact(s) may be made Name	Position Prently working for the	ference at the present	time, indicate in the lef	Telephone ectors:	
If any person(s) listed should date contact(s) may be made Name	Position Prently working for the	ference at the present	time, indicate in the lef	Telephone ectors:	
If any person(s) listed should date contact(s) may be made Name	Position Prently working for the	ference at the present	time, indicate in the lef	Telephone ectors:	

GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "Yes" to any question, you must list <u>all</u> offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is <u>not</u> a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

<u>Criminal Offense</u> includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest).

<u>Conviction</u> is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: <u>minor</u> traffic violations, offenses committed before your 18th birthday which were adjucated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

Were you ever convicted of a criminal offense?	Yes	No
Are you currently under charges for a criminal offense?	Yes	No
Have you ever forfeited bond or collateral in connection with a criminal offense?	Yes	No
Within the last ten years, have you been fired from any job for any reason?	Yes	No
Within the last ten years, have you quit a job after being notified that you would be fired?	Yes	No
Are you subject to any visa or immigration status, which would prevent lawful employment?	Yes	No

Note: If you answered "Yes" to any of the above questions, please provide a detailed explanation below, or on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.

CLEARANCES

Please attach the following required clearances (required for employment):

- ☐ Act 34 Compliance (Background Check of Prospective Employees)
- ☐ Act 151 (Pennsylvania Child Abuse History Clearance)
- ☐ Act 114 (Federal Bureau of Investigations Fingerprint Clearance)

EMPLOYMENT AGREEMENT

I certify that the information contained herein is accurate and truthful to the best of my knowledge and belief. I hereby give authorization to the Big Beaver Falls Area School District to investigate any or all statements I have made with the understanding that any misrepresentations may be the cause for dismissal or refusal to employ. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection to my application. I understand that it is not possible to interview all applicants and that filing an application at the District does not indicate there are positions open or oblige the District in any way. I also understand that the Public School Code of PA requires that I provide the three above referenced clearances. I affirm that the record provided is a true copy and by virtue of my signature below authorize its review and use by school officials in compliance with the statute. I agree to abide by all rules and regulations of the school district.

Date Signature